

## MINUTES – MAY 15, 2023

The Southern Armstrong Regional Police Department held their regular monthly meeting on Monday, May 15, 2023, at 6:00 PM in the Gilpin Township municipal building. Roll call was as follows: Christopher Fabec, Chief - present; Scott Haslett, Lieutenant - present; Charles Stull - present, Joshua James - present; Jeremy Smail - present; Clint Warnick - present, Kevin Miller - present; Zack Gent - absent; Carol Fenyes - absent; Bryan Gilbertsen - absent; Charles Clark, Solicitor - present; Sharon Long, Financial Officer - present.

### VISITORS:

None.

Sharon Long, Financial Officer, presented the minutes from the last two meetings. Kevin Miller made a motion to approve the minutes. Josh James seconded. Motion carried.

Sharon Long, Financial Officer, read the financial report. Josh James made a motion to approve the report. Jeremy Smail seconded. Motion carried.

Sharon Long, Financial Officer, presented a bills to be paid list. Josh James made a motion to approve the bills. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to have an executive session for personnel issues. Kevin Miller seconded. Motion carried. Session was called at 6:06 PM. Meeting was called back to order at 6:28 PM.

Charles Clark, Solicitor, presented his solicitor's report. Jeremy Smail made a motion to approve his report. Clint Warnick seconded. Motion carried.

Charles Stull made a motion to approve the memorandum of understanding K9 agreement with Officer William Rapone and his K9 officer Veegee. Kevin Miller seconded. Motion carried.

Jeremy Smail made a motion to hire Mark Phillippi as a full-time officer effective after his graduation on June 6, 2023. Josh James seconded. Motion carried.

Josh James made a motion to hire and retain Kelly Lee from Dinsmore & Shohl, LLP as a labor attorney to represent the police commission should the need arise.

Jeremy Smail made a motion to enact a memorandum of understanding for any military officer needing to take a leave allotting 20 days of paid time off with no carryover options effective immediately providing the officer shows his orders. Kevin Miller seconded. Motion carried.

Jeremy Smail made a motion to eliminate the police secretary position finishing June 1, 2023. Josh James seconded. Clint Warnick voted no stating that he does not like the idea of

hiring then firing an employee a month later. A discussion was held regarding this matter. Jeremy Smail made a motion to rescind his previous motion regarding the secretary position. Josh James seconded. Motion carried.

Charles Stull made a motion to leave the secretary position on the table for discussion at the next meeting. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to approve Chief Christopher Fabec teaching 2 days, every 6 months at IUP in the police academy. Clint Warnick seconded. Motion carried.

Clint Warnick made a motion to extend the probationary period for part time officer Brittany Gray to 1 year with a last chance agreement with a mandatory drug & alcohol evaluation following mandatory treatment. Charles Stull seconded. Kevin Miller and Jeremy Smail voted no. Motion carried. Motion carried 3-2.

Chief Fabec presented his police report for the month. Charles Stull made a motion to approve the report. Josh James seconded. Motion carried.

With nothing further to discuss, Kevin Miller made a motion to adjourn the meeting. Jeremy Smail seconded. Motion carried. Meeting was adjourned at 6:55 PM.

Sharon Long  
Financial Officer