

Southern Armstrong Regional Police Department

Police Commission Board Meeting

December 18, 2023

Ford City Borough Municipal Building

A meeting of the Police Commission Board (the "Board") of The Southern Armstrong Regional Police Department (the "Department") was held on December 18, 2023 at 6:00PM at the Ford City Borough Municipal Building.

1. Call to Order

Board Chairperson Charlie Stull called the meeting to order at 6:00PM.

2. Pledge of Allegiance

3. Roll Call

A. Members Present

Charlie Stull – Chairperson
Clint Warnick – Treasurer
Josh James – Vice Chairman
Tim Bureau
Carol Fenyes
Kevin Miller
Charlie Clark – Solicitor

B. Staff Present

Chris Fabec – Chief
Jodi Greiser
Sharon Long – Via phone

C. Absent

Jeremy Smail

4. Visitor's Written Requests

- None

5. Approval of Minutes

- A motion was made by Clint Warnick to approve the minutes of the November 20, 2023 meeting. Second by Josh James. Motion PASSED unanimously.

6. Financial Report

- Financial report read by Charlie Stull.
- A **motion** was made by Carol Fenyes to accept the Financial Report as read. Second by Josh James. Motion PASSED unanimously.

7. Bills

- A **motion** was made by Josh James to approve the bills. Second by Kevin Miller. Motion PASSED unanimously.

8. Executive

- Executive Session begins at 6:05PM and concludes at 6:41PM

9. Solicitor's Report

- Discussion on grant applications
- Discussion on obtaining Non-Profit Tax Return ID.
- A **motion** was made by Kevin Miller to accept the Solicitor's Report. Second by Josh James. Motion PASSED unanimously.

10. Old Business

- A **motion** was made by Clint Warnick to permit employees to roll over up to 40 hours of time off from 2023 with hours being used by June 30th, 2024. Second by Josh James. Motion PASSED unanimously.

11. New Business

- Discussion on a letter that was received from employees requesting early contract negotiations.
- A **motion** was made by Josh James to accept the offer to negotiate and to allow the negotiation committee to have the authority to negotiate within reasonable parameters as established by the 2024 budget once it is approved and for the committee to update the board monthly. Second by Tim Bureau. Motion PASSED unanimously.
- Discussion on yearly employee evaluations.
- Discussion on staffing needs.
- A **motion** was made by Kevin Miller to eliminate the secretary position as of February 1, 2024 with no obligation to remain. Second by Clint Warnick. Motion PASSED unanimously.
- A **motion** was made by Carol Fenyes to approve the updated budget for 2024. Second by Josh James. Motion PASSED unanimously.
- A **motion** was made by Clint Warnick to amend the Pension Allocations portion of the Charter Agreement to say "available funds". Second by Josh James. Motion PASSED unanimously.

12. Reports

- Police report read by Chief Chris Fabec.
- A **motion** was made by Tim Bureau to approve the Police Report. Second by Josh James. Motion PASSED unanimously.

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13. Communications

- None

14. Visitor Comments

- None

15. Calendar Additions

- A **motion** was made by Charlie Stull to retain the current rotation and days for the Board meetings. Second by Josh James. Motion PASSED unanimously.

16. Adjourn

- A **motion** was made by Josh James to adjourn the meeting. Second by Tim Bureau. Motion PASSED unanimously.
- Adjourn at 7:15PM